

**AGENDA ITEM SUMMARY
GLADES COUNTY BOARD OF COUNTY COMMISSIONERS**

SUBJECT:

Medical Examiner Invoice #GC-02152010 dated 02/15/2010 in the amount of \$66,325.00 in accordance with Inter local Agreement dated September 10, 2002.

DEPT/DEPT REQUEST:

Finance

BACKGROUND/DETAIL OF REPORT:

Copy of invoice attached.

BUDGET IMPACT: Yes / No – If Yes, how much? From where?

\$30,000.00 budgeted. Transfer from General Fund Contingencies in the amount of \$36,325.00. Fiscal Year invoice paid \$94,324.00.

COORDINATION WITH:

Finance

MOTION:

I move to approve payment of invoice # GC-02152010 dated 02/15/2010 in the amount of \$66,325.00 to Lee County Administration with \$36,325.00 transferred from General Fund Contingencies to General Fund Medical Examiner Professional Services Account Number 001-527000-50031.

REQUEST BY: Brenda Choban, Chief Deputy Clerk

**Meeting Date: March 9, 2010
Consent Agenda**



LEE COUNTY

SOUTHWEST FLORIDA

BOARD OF COUNTY COMMISSIONERS

Fax – (239) 485-2262
Telephone (239) 533-2221

February 15, 2010

Bob Janes
District One

A. Brian Bigelow
District Two

Ray Judah
District Three

Tammy Hall
District Four

Frank Mann
District Five

Karen B. Hawes
County Manager

David M. Owen
County Attorney

Diana M. Parker
County Hearing
Examiner

Joe Flint
Clerk of Circuit Court
Glades County
P.O. Box 10
Moore Haven, FL 33471

Dear Mr. Flint:

An invoice for reimbursement to Lee County for the District 21 Medical Examiner services for FY 08-09 is enclosed. Costs are determined as set forth in the *Interlocal Agreement For Medical Examiner Costs Between Lee County and Glades County* and include Glades County's share of the Medical Examiner's FY 08-09 audited support and operating expenses (based on your county's share of autopsies for the year), the amortized capital cost charges for 1982, 1990 and 2004 morgue capital construction, and actual costs for toxicology, transport, and forensic odongolist services performed relating to your county.

Please remit payment in care of Patricia McIntyre, County Manager's Office, at the address indicated on this stationery.

Sincerely

David Harris
Budget Services Manager

Enclosure

cc: Patricia McIntyre, Fiscal Officer

2010 FEB 18 AM 10:04
JOE FLINT CLERK, CIR. CT.
GLADES COUNTY, FL.

RECEIVED

S:\DATA\OPS\Dave\Medical Examiner\FY 08-09\Invoice Cover Letter to Glades County.doc



LEE COUNTY

SOUTHWEST FLORIDA

RECEIVED

Lee County Administration
 P O Box 398
 Fort Myers,
 Ph: (239) 335-2221 Fax: (239)-335-2262
 JOE FLINT CLERK OF CIR. CL.
 GLADES COUNTY, FL.

INVOICE

Customer

Name Glades County Clerk of Circuit Court
 Address P O Box 10
 City Moore Haven, FL 33471
 Attn: Joe Flint

Date 02/15/10
 Contract No.
 Invoice No. GC-02152010

Qty	Description	Unit Price	Total
	District 21 Medical Examiner Costs for FY 08-09		
	ME Support, Operations and Facility Costs (excluding Toxicology, Transport, and Forensic Odontology)		57,745.00
	ME Transport (Glades County)		4,320.00
	ME Toxicology/Lab Charges (Glades County)		4,260.00
	ME Forensic Odongolist (Glades County)		0.00
<p>***PLEASE INCLUDE A COPY OF THIS INVOICE WITH YOUR PAYMENT. THANK YOU.***</p> <p><i>AC Be</i> 001-527000-500310 <i>ps</i> <i>Sept</i> MAR 09 2010</p>			

SubTotal	66,325.00
Shipping & Handling	
TOTAL	66,325.00

Payment

Check

Remit to: LEE COUNTY ADMINISTRATION
ATTN: FISCAL OFFICER
P O BOX 398, FT. MYERS, FL 33902

Office Use Only

EE5270100100.369900.9195
 GLADES COUNTY PAYMENT

District 21 Medical Examiner's Office
Allocation of Costs to Member Counties for Fiscal Year 2008-2009

County Caseload (Provided by Medical Examiner's Office):

County	Autopsies	Total	Percent of Total Caseload
Lee	815	815	91.88%
Hendry	51	51	5.75%
Glades	21	21	2.37%
Total	887	887	100.00%

County Specific Costs (Provided by Medical Examiner's Office):

County	Toxicology Costs	Transport Service Costs	Forensic Odontology Costs	Total County Specific Costs
Lee	119,311	105,980	2,500	227,791
Hendry	7,024	14,338	350	21,712
Glades	4,260	4,320	-	8,580
Total	130,595	124,638	2,850	258,083

Allocable Costs:

Total Audited Expenses (Exhibit A) 2,429,507

Subtractions:

County Specific Costs	258,083
Excess Funds Repaid to Lee County	21,983
Medical Examiner Support Revenues	2,500
Subtotal	2,146,941

Additions:

Facilities Costs (Exhibits B and C)	
Debt Service Morgue Phases I and II	26,257
Debt Service on 2004 Renovation	265,846
Adjusted Allocable Costs	2,439,044

Allocation of Costs to Member Counties:

Lee County Share of Allocable Costs	91.88%	2,241,061
Hendry County Share of Allocable Costs	5.75%	140,238
Glades County Share of Allocable Costs	2.37%	57,745
Total		2,439,044

Total Costs to Member Counties:

	Lee	Hendry	Glades
County Specific Costs	227,791	21,712	8,580
Allocable Costs	2,241,061	140,238	57,745
Total	2,468,852	161,950	66,325

EXHIBIT A

District 21 Medical Examiner
Final Budget and Audited Expenses

Business Unit	Object Account	Description	Final Budget FY 08-09	Audited Expenses FY 08-09
EE5270100100 - Support to Med. Examiner	503190	Other Professional Srvc	7,700	5,255
EE5270100100 - Support to Med. Examiner	503410	Janitorial Services	40,500	41,624
EE5270100100 - Support to Med. Examiner	503450	Comp Data Proc & Netwk-IGS	45,227	45,227
EE5270100100 - Support to Med. Examiner	503490	Other Contracted Services	2,950	3,871
EE5270100100 - Support to Med. Examiner	504030	Motor Pool Chrg(Var IGS)	3,213	3,927
EE5270100100 - Support to Med. Examiner	504035	Heavy Vehicle Maint (IGS Var)	2,379	0
EE5270100100 - Support to Med. Examiner	504110	Telecommunications		2,400
EE5270100100 - Support to Med. Examiner	504130	Int. Phone Line (IGS-Var)	7,704	7,788
EE5270100100 - Support to Med. Examiner	504135	Int. Phone Usage (IGS-Var)	1,916	970
EE5270100100 - Support to Med. Examiner	504310	Electric	77,600	46,274
EE5270100100 - Support to Med. Examiner	504330	Water & Sewer	6,000	7,649
EE5270100100 - Support to Med. Examiner	504340	Trash, Garbage&Sludge Removal	19,600	25,296
EE5270100100 - Support to Med. Examiner	504450	Other Equipment Rental		11
EE5270100100 - Support to Med. Examiner	504510	Self Ins Assess-Auto Ins	701	701
EE5270100100 - Support to Med. Examiner	504510	Self Ins Assess-Prop Ins	26,537	26,537
EE5270100100 - Support to Med. Examiner	504630	Equipment Maintenance	100	4,230
EE5270100100 - Support to Med. Examiner	504690	Internal Repair & Maint.	6,800	3,138
EE5270100100 - Support to Med. Examiner	504962	Fiscal Support	3,084	3,084
EE5270100100 - Support to Med. Examiner	504970	License,Permit & Appl.Fee		25
EE5270100100 - Support to Med. Examiner	505215	Int Fuel & Lube (IGS-Var)	3,954	0
EE5270100100 - Support to Med. Examiner	505290	Other Supplies	150	212
Total EE5270100100 - Support to Med. Examiner			256,115	228,219
EE5270200100 - Medical Examiner	501215	Medical Examiner's Salary	312,169	312,169
EE5270200100 - Medical Examiner	501215	ME Cremation Fees	31,500	35,034
EE5270200100 - Medical Examiner	501215	Fringes-M.E.	40,245	40,245
EE5270200100 - Medical Examiner	501216	Med Exam Asst & Support	1,041,426	1,041,069
EE5270200100 - Medical Examiner	501216	Fringes-M.E. Assistans & Sup.	345,839	345,812
EE5270200100 - Medical Examiner	503110	Medical Services	6,000	2,850
EE5270200100 - Medical Examiner	503120	Legal Services	17,242	4,249
EE5270200100 - Medical Examiner	503190	Other Professional Srvc	192,485	154,917
EE5270200100 - Medical Examiner	503460	Data Processing		488
EE5270200100 - Medical Examiner	503490	Other Contracted Services	177,200	152,935
EE5270200100 - Medical Examiner	504010	Local Travel - Class C	4,000	654
EE5270200100 - Medical Examiner	504015	County-Sponsored Functions	100	0
EE5270200100 - Medical Examiner	504022	Out-of-County Travel	15,000	6,901
EE5270200100 - Medical Examiner	504110	Telecommunications	2,500	1,853
EE5270200100 - Medical Examiner	504111	Freight, Postage & Courier Ser	3,500	0
EE5270200100 - Medical Examiner	504211	Freight, Postage & Courier Svc		2,442
EE5270200100 - Medical Examiner	504430	Office Equipment Rental	12,000	792
EE5270200100 - Medical Examiner	504520	Insurance and Bonds	72,000	54,433
EE5270200100 - Medical Examiner	504630	Equipment Maintenance	200	330
EE5270200100 - Medical Examiner	504635	Equipment Repair Parts	175	637
EE5270200100 - Medical Examiner	504710	Pmntng, Bndng & Copy Ext	1,200	2,273
EE5270200100 - Medical Examiner	504715	Pmntng, Bndng & Copy Int		5
EE5270200100 - Medical Examiner	504810	Promo. Advertising & Expenses		5,831
EE5270200100 - Medical Examiner	504970	License,Permit & Appl.Fee	1,500	1,304
EE5270200100 - Medical Examiner	504972	Misc Fines-Like Fire Alarms	100	25
EE5270200100 - Medical Examiner	505110	Preprinted Forms	100	0
EE5270200100 - Medical Examiner	505120	Gen. Office Supplies	10,807	3,853

EXHIBIT A

District 21 Medical Examiner Final Budget and Audited Expenses

Business Unit	Object Account	Description	Final Budget FY 08-09	Audited Expenses FY 08-09
EE5270200100 - Medical Examiner	505221	Medical Supplies & Drugs	13,500	15,276
EE5270200100 - Medical Examiner	505230	Clothing & Wearing Apparel	1,500	472
EE5270200100 - Medical Examiner	505240	Chem, Insect & Fertilizer		13
EE5270200100 - Medical Examiner	505250	Food and Food Supplies	150	0
EE5270200100 - Medical Examiner	505260	Jani. & Other Maint. Supplies	253	561
EE5270200100 - Medical Examiner	505280	Minor Equipment	3,000	3,157
EE5270200100 - Medical Examiner	505285	Miscellaneous Furniture	2,000	0
EE5270200100 - Medical Examiner	505290	Other Supplies	1,000	210
EE5270200100 - Medical Examiner	505410	Reference Materials	2,500	1,262
EE5270200100 - Medical Examiner	505420	Memberships	6,000	4,753
EE5270200100 - Medical Examiner	505431	Training/Seminars/Bus. Meeting	3,500	0
EE5270200100 - Medical Examiner	505531	Training/Seminars/Bus. Meeting		2,138
EE5270200100 - Medical Examiner	506410	Furniture and Equipment	2,500	2,346
<i>Total EE5270200100 - Medical Examiner</i>			<i>2,323,191</i>	<i>2,201,288</i>
TOTAL: Support and Operations			2,579,306	2,429,507